

*M u s k e g o n   C o u n t y*  
*Board of Road Commissioners*

*Gerald J. Walter, Chairman   Jack E. Kennedy, Vice Chair   John J. DeWolf, Commissioner*

*Terry J. Sabo, Commissioner   Sue E. Buckner, Commissioner*

**Regular Meeting**

**January 21, 2026  
10:00 A.M.**

The Regular Meeting of the Board of County Road Commissioners was called to order by Vice Chairman Kennedy. He asked Sue Buckner to lead those present in reciting the Pledge of Allegiance.

**#2026-001   SWEARING IN COMMISSIONER SABO**

Commissioner Sabo was sworn in by Amy Johnson.

**#2026-002   ROLL CALL**

Present:      Commissioners Kennedy, DeWolf, Buckner and Sabo.

Excused:     Chairman Walter

Staff:        Ken Hulka, Managing Director; Paul R. Bouman, Director of Engineering; Scott Saigeon, County Highway Engineer; Andrew Nichols, Maintenance Superintendent; Jay Feltman, Equipment Superintendent; Connie Erickson, Accountant; and Amy Johnson, Executive Secretary.

Others:      Township Supervisors Paul Black, Casnovia Township; Mark Jacobs and Sue Geib; and two other individuals who didn't identify themselves.

**#2026-003   REVIEW OF MINUTES OF REGULAR MEETING OF DECEMBER 17, 2025**

Moved by Buckner, supported by DeWolf, that the Board accept the Minutes of the Regular Meeting of December 17, 2025.

Roll Call

Ayes: Kennedy, DeWolf, Buckner and Sabo

Nays: None

**Motion Carried**

**#2026-004 PUBLIC COMMENT (AGENDA ITEM ONLY)**

Vice Chairman Kennedy opened the floor to public comment on agenda related items; there were none.

**#2026-005 REVIEW ACCOUNTS PAYABLE**

Moved by DeWolf, supported by Buckner, to approve Accounts Payable #2025-46, #2025-47, #2025-48, #2026-01 and #2026-02, in the amounts of \$198,473.86, \$259,041.29, \$262,573.59, \$146,402.43 and \$116,243.08 represented by Vouchers #2397, #2399, #2400, #2402 and #2403.

Roll Call

Ayes: Kennedy, DeWolf, Buckner and Sabo

Nays: None

**Motion Carried**

**#2026-006 REVIEW PAYROLL PAYABLE**

Moved by Buckner, supported by DeWolf, to approve Payroll Payable #2025-26 and #2026-01, in the amounts of \$281,269.10 and \$271,590.13 represented by Vouchers #2398 and #2401.

Roll Call

Ayes: Kennedy, DeWolf, Buckner and Sabo

Nays: None

**Motion Carried**

**#2026-007 PRESENTATION OF MONTHLY FINANCIAL REPORT**

The Managing Director gave a brief presentation of the Monthly Financial Report for the Director of Finance and HR. He noted that the information was presented for the information of the Board and that no action was required.

**#2026-008 RECOMMENDATION FOR MOWING CONTRACTOR AGREEMENT**

Mr. Nichols recommended, moved by DeWolf, supported by Sabo, that the Board accept and approve the renewal of current bid pricing from J. Jablonski and Sons Inc. for roadside mowing at the cost of \$62.96/centerline mile of roadside mowing and \$45/area for clear vision mowing for the 2026 season.

Roll Call

Ayes: Kennedy, DeWolf, Buckner and Sabo

Nays: None

**Motion Carried**

**#2026-009 RECOMMENDATION FOR BRUSH CONTROL CONTRACTOR AGREEMENT**

The Maintenance Superintendent recommended, moved by Buckner, supported by DeWolf, that the Board accept and approve the renewal of current bid pricing from Imperial Services for roadside brush control spray at the cost of \$1.90/gallon for the 2026 season.

Roll Call

Ayes: Kennedy, DeWolf, Buckner and Sabo

Nays: None

**Motion Carried**

**#2026-010 REPORT ON WINTER MAINTENANCE OPERATIONS**

Mr. Nichols provided an updated report on winter maintenance operations over the past few weeks. He noted that we were at 100% of our budget on state and at 60-70% of our total winter budget. He said that to date, we have seen 68 inches of snow. This compares to the winter of 2008-2009 when we were at 120 inches. Crews have been very busy and doing a great job. He noted that the information was presented for the information of the Board and that no action was required.

**#2026-011 RECOMMENDATION FOR DE-CERTIFICATION OF PARK ROADS**

Mr. Saigeon recommended, moved by Buckner, supported by DeWolf, that the following resolution be adopted:

**#2026-011 RECOMMENDATION FOR DE-CERTIFICATION OF PARK ROADS**  
**(Continued)**

**RESOLUTION**

WHEREAS, the Board of County Road Commissioners of Muskegon County has de-certified the following road segments:

**BLUE LAKE TOWNSHIP, SECTION 3, (Certification Map Sheet #1)**

<b>STREET NAME</b>	<b>FROM</b>	<b>TO</b>	<b>LENGTH</b>	
Deremo Park Rd	Fruitvale Rd	Deremo Park Rd	0.22	Miles

**CASNOVIA TOWNSHIP, SECTIONS 13 & 14, (Certification Map Sheet #2)**

<b>STREET NAME</b>	<b>FROM</b>	<b>TO</b>	<b>LENGTH</b>	
Moore Park Rd	Park Rd	White Rd	0.03	Miles
Park Rd	Moore Park Rd	Dead End	0.05	Miles
Moore Park Rd	Norris Rd	Park Rd	0.05	Miles
Norris Rd	Moore County Park Rd	White Rd	0.06	Miles
Moore County Park Rd	Unknown	Norris Rd	0.04	Miles
Moore Park Rd	Unknown	Unknown	0.07	Miles
Unknown	Moore Park Rd	Moore County Park Rd	0.01	Miles
Unknown	Moore County Park Rd	Moore Park Rd	0.07	Miles
Moore County Park Rd	Unknown	Moore County Park Rd	0.18	Miles
Moore County Park Rd	Moore County Park Rd	Moore County Park Rd	0.09	Miles
Moore County Park Rd	Moore County Park Rd	Moore County Park Rd	0.18	Miles
Moore Park Rd	Dead End or Start	Unknown	0.14	Miles

**RAVENNA TOWNSHIP, SECTION 27, (Certification Map Sheet #13)**

<b>STREET NAME</b>	<b>FROM</b>	<b>TO</b>	<b>LENGTH</b>	
Patterson Park Rd	Blackmer Rd	Patterson Park Rd	0.37	Miles

WHEREAS, the streets have been removed from certification maps effective December 31, 2025, and,

NOW, THEREFORE BE IT RESOLVED, that the Board of County Road Commissioners of the County of Muskegon has jurisdiction and control over the aforementioned roads and right-of-way for public road purposes; and

**#2026-011 RECOMMENDATION FOR DE-CERTIFICATION OF PARK ROADS**  
**(Continued)**

BE IT FURTHER RESOLVED, that Notice of Determination of the Board to de-certify the above-mentioned roads as the portion of the county roads system of the County of Muskegon for Act 51 Transportation prior to December 31, 2025, and

BE IT FURTHER RESOLVED, that the Board of County Road Commissioners of Muskegon County authorizes the Vice Chairman, Jack E. Kennedy, to sign the certification with the Michigan Department of Transportation.

Roll Call

Ayes: Kennedy, DeWolf, Buckner and Sabo

Nays: None

**Motion Carried**

**#2026-012 RECOMMENDATION FOR 2025 ROAD CERTIFICATION**  
**LOCAL/PRIMARY/URBAN & RURAL ROADS**

The County Highway Engineer recommended, moved by Sabo, supported by DeWolf, that the Board approve the Annual ACT 51 Certification maps for the period ending December 31, 2025 and authorizes the Chair or Vice Chair to sign the certification statement for this period.

Roll Call

Ayes: Kennedy, DeWolf, Buckner and Sabo

Nays: None

**Motion Carried**

**#2026-013 RECOMMENDATION FOR EXECUTION OF MDOT CONTRACT**  
**INTERSECTION/CURVE SIGNAGE PROJECT**

Mr. Saigeon recommended, moved by Buckner, supported by DeWolf, that the Board authorize the Managing Director to execute the necessary contract with MDOT and any other related project documents that may be necessary to implement the Curve and Intersection Signage Project.

Roll Call

Ayes: Kennedy, DeWolf, Buckner and Sabo

Nays: None

**Motion Carried**

**#2026-014 NOTICE OF GRANT AWARD / INTERSECTION IMPROVEMENTS  
STERNBERG/AIRLINE - FRUITPORT TOWNSHIP**

The Director of Engineering recommended, moved by Buckner, supported by DeWolf, that the Board authorize staff to work with the Federal Highway Administration towards a SS4A grant agreement for the Airline Road – Sternberg Road intersection reconstruction roundabout project. Further, that such grant agreement is to be brought before the Board for approval when ready. Additionally, staff is authorized to request de-programming existing FY2027 federal funds for this project and to seek reassignment of Surface Transportation Program funds from this project to a project on Sherman Boulevard.

Roll Call

Ayes: Kennedy, DeWolf, Buckner and Sabo

Nays: None

**Motion Carried**

**#2026-015 COMMUNICATIONS**

**A. *Special Use Permit / Muskegon Township***

Mr. Hulka noted that the above item was presented for the information of the Board and no action was required on this item at this time.

**#2026-016 RECOMMENDATION FOR EQUIPMENT PURCHASE  
PICK UP TRUCK**

The Managing Director requested that this item be withdrawn from the agenda at this time.

**#2026-017 PUBLIC COMMENT (NON-AGENDA ITEM ONLY)**

Vice Chairman Kennedy opened the meeting to comments from the audience. Susan Geib indicated that she had a variety of random questions. Specifically she inquired about the number of gallons of fuel that is used and how much is spent annually on fuel for personal use; also how much is spent on towing each year; she also wanted to know what the formal education for the Director of Finance & Human Resources noting a potential conflict of interest with the Director's specific relationship with a Supervisor on staff; and she also inquired about all of the new trucks parked out back and why aren't they on the road and usable, who made the decision to purchase the trucks? Mr. Hulka provided the answers to many of the questions she had.

**#2026-017 PUBLIC COMMENT (NON-AGENDA ITEM ONLY)**  
**(Continued)**

Susan Geib also had a question related to the ditches on Behler Road north of Apple Avenue overflowing into the roadway. Mr. Nichols indicated that he would check the situation out in the spring.

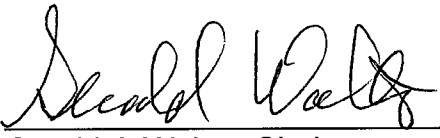
Mr. Mark Jacobs was present and had a number of grievances to express to the Board in regards to the road commission management. He listed a number of items and indicated that he had been given a choice to either resign or get fired and that the union would not back him. Commissioner DeWolf had a dialogue with him in regards to several of the items that were brought up.

Vice Chairman Kennedy asked if there were any further comments and there were none.

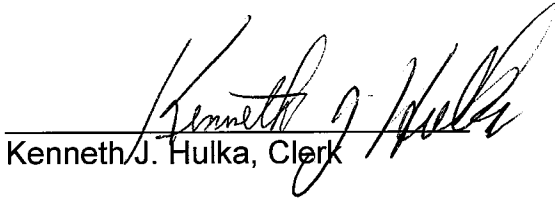
**#2026-018 ADJOURN**

With no other business before the Board, moved by Sabo, supported by Buckner, that the meeting be adjourned.

**Motion Carried**

  
Gerald J. Walter, Chair

Attest

  
Kenneth J. Hulka, Clerk

/amj