# *Muskegon County*
# *Board of Road Commissioners*

*Gerald J. Walter, Chairman  Jack E. Kennedy, Vice Chair  John J. DeWolf, Commissioner*

*Terry J. Sabo, Commissioner  Sue E. Buckner, Commissioner*

**Regular Meeting** **JUNE 18, 2026**
**10:00 A.M.**

The Regular Meeting of the Board of County Road Commissioners was called to order by Chairman Walter.

**#2026-092 ROLL CALL**

Present: Commissioners Walter, Kennedy, DeWolf, Buckner and Sabo

Staff: Ken Hulka, Managing Director; Paul Bouman, Director of Engineering; Laurita Humphrey, Director of Finance & Human Resources; Scott Saigeon, County Highway Engineer; Andrew Nichols, Maintenance Superintendent; Jay Feltman, Equipment/Building Superintendent; Connie Erickson, Accountant; Heather Coverly, Maintenance Secretary.

Others: Dan Nutt, Moorland Township Supervisor; Debbie Therrian, Blue Lake Township Treasurer.

**#2026-093 REVIEW OF MINUTES OF REGULAR MEETING OF MAY 20, 2026 AND SPECIAL MEETING OF JUNE 3, 2026**

Moved by Buckner, supported by DeWolf, that the Board accept the Minutes of the Regular Meeting of May 20, 2026 and Special Board Meeting of June 3, 2026.

Roll Call
Ayes: Walter, Kennedy, DeWolf, Buckner and Sabo
Nays: None

**Motion Carried**

**#2026-094 PUBLIC COMMENT (AGENDA ITEM ONLY)**

Chairman Walter opened the floor to public comment on agenda related items and there were none.

**#2026-095 REVIEW ACCOUNTS PAYABLE**

Moved by Buckner, supported by DeWolf, to approve Accounts Payable #2026-18, #2026-19, #2026-20, and #2026-21, in the amounts of $193,986.46, $438,883.04, $49,699.29 and $481,943.42 represented by Vouchers #2428, #2430, #2431, and #2433.

Roll Call
Ayes: Walter, Kennedy, DeWolf, Buckner and Sabo
Nays: None

**Motion Carried**

**#2026-096 REVIEW PAYROLL PAYABLE**

Moved by DeWolf, supported by Kennedy, to approve Payroll Payable #2026-11 and #2026-12, in the amounts of $213,784.74 and $212,494.02 represented by Vouchers #2429 and #2432.

Roll Call
Ayes: Walter, Kennedy, DeWolf, Buckner and Sabo
Nays: None

**Motion Carried**

**#2026-097 PRESENTATION OF MONTHLY FINANCIAL REPORT**

The Director of Finance and HR gave a brief presentation of the Monthly Financial Report for the for the past month. She touched briefly on matured bonds, investments and savings with Huntington Bank that have been moved and noted that we shouldn't have fees like before. She did tell the Board that we still haven't received any Neighborhood Road Funds, but hopefully will soon. She noted that the information was presented for the information of the Board and that no action was required.

**#2026-098 REPORT ON MAINTENANCE OPERATIONS**

The Maintenance Superintendent, Mr. Nichols, gave a report about multiple projects crews have been working on. He updated the Board on the Bard Road culvert in Dalton Township and noted that it was going to be done in mid-July. As for the Bard Road culvert west of Weber Road in Fruitland Township, he noted that the design has been verbally approved. Overall operations were summed up: Chip seal is going well and is about 60% complete; local road paving in Muskegon, Fruitport and Dalton Townships are hopefully going to be done in the next two weeks; MDOT mowing is done and approval for a second mowing will need to be approved; countywide mowing is 70% completed; Brine application south of the river is completed and we are waiting on rain to cease before we can complete the north side of the river; Brush Control along guardrail is going to be completed this weekend and countywide it will be started after the 4th of July Holiday. Crews are continuing to dura patch, crack seal and do some ditching. All other routine work for MDOT is on hold. Mr. Nichols advised that this information is presented for Board information and that no action is necessary.

**#2026-099 ENGINEERING PROJECT UPDATES**

The County Highway Engineer, Mr. Saigeon, updated the Board on projects being overseen by the Engineering Department. Ryerson Road bridge work started on June 8th. There has been no start date given yet for the Evanston Avenue bridge work. We are waiting on culvert fabrication. Intersection sign upgrades are done. Horizontal curve sign upgrades have a July 3rd completion date. Ravenna Road project started on June 15th. Evanston Avenue improvement project between Mill Iron Road and Wolf Lake Road is to start on Monday, June 22nd. Mr. Saigeon advised that this information is presented for Board information and that no action is necessary.

**#2026-100 RECOMMENDATION FOR LOCAL ROAD IMPROVEMENTS ADAMS, BOSSETT (2), & MOORLAND – MOORLAND TOWNSHIP**

The Managing Director recommended, moved by DeWolf, supported by Buckner, that the Board approve the contract with Moorland Township for the improvement of Adams Road between White and Bailey; Bossett Road between from Bailey north 1700 feet; Bossett Road between Apple and White, and Moorland Road between White and Bailey; and authorize the Chair and Managing Director to sign and execute the contract.

Roll Call
Ayes: Walter, Kennedy, DeWolf, Buckner and Sabo
Nays: None

**Motion Carried**

**#2026-101 RECOMMENDATION FOR LOCAL ROAD IMPROVEMENTS HUETHER SUBDIVISION STREETS – LAKETON TOWNSHIP**

Mr. Hulka recommended, moved by Kennedy, supported by Buckner, that the Board approve the contract with Laketon Township for the improvement of the roads in the Huether Subdivision (Huether, Cowles, Chelmsford and Amy); and authorize the Chair and Managing Director to sign and execute the contract.

Roll Call
Ayes: Walter, Kennedy, DeWolf, Buckner and Sabo
Nays: None

**Motion Carried**

**#2026-102 RECOMMENDATION FOR PRIVATE ROAD MAINTENANCE AGREEMENT / DALTON TOWNSHIP / MCRC**

The Managing Director recommended, moved by DeWolf, supported by Buckner, that the Board authorize the Chair and Managing Director to execute the Agreement for Road Maintenance with Dalton Township for a period not to exceed five years.

Roll Call
Ayes: Walter, Kennedy, DeWolf, Buckner and Sabo
Nays: None

**Motion Carried**

**#2026-103 RECOMMENDATION FOR POLICY ADOPTION LOCAL ROAD CULVERT POLICY**

Mr. Hulka recommended, moved by Sabo, supported by Kennedy, that the Board adopt the updated Local Culvert Policy as presented.

Roll Call
Ayes: Walter, Kennedy, DeWolf, Buckner and Sabo
Nays: None

**Motion Carried**

**#2026-104 PUBLIC COMMENT (NON-AGENDA ITEM ONLY)**

Chairman Walter opened the meeting to comments from the audience. Debbie Therrian thanked crews for all their work and announced that she would be retiring.

The Chairman indicated that he would like to have a work session following the July meeting about a plan for replacing the Managing Director when he retires. There were no other comments from the audience.

**#2026-105 ADJOURN**

With no other business before the Board, moved by DeWolf, supported by Buckner, that the meeting be adjourned.

**Motion Carried**

Gerald J. Walter, Chair

Attest

Kenneth J. Hulka, Clerk

/amj